Payroll Resources

Lupita
Islander Ring Ceremony Sets the Scene for Romantic Proposal

Justin Garcia, an environmental science major, got down on one knee and proposed to Brittney Esparza, business marketing major, during the Islander Ring Ceremony.
Payroll - Texas A&M University Corpus Christi - the Island
Texas A&M University-Corpus Christi, the Island University, is located in Corpus Christi, Texas.
payroll.tamucc.edu/

Payroll Deduction - Texas A&M University Corpus Christi
Payroll Deduction. Employees of Texas A&M University-Corpus Christi can give back to the University by joining the Faculty/Staff Campaign. The Faculty/Staff:
www.tamucc.edu/advancement/services/payroll_deduction.html

Texas A&M University Corpus Christi Payroll Deduction ...
File Format: PDF/Adobe Acrobat
Payroll Deduction Authorization Form. Recreational Sports Department. You may return this form in person to the Recreational Sports Office DWC 107 or e-mail ...
https://recsports.tamucc.edu/about.../Payroll%20DeductionFall15.pdf
Payroll

Welcome to the Texas A&M University - Corpus Christi Payroll Office website. This website is dedicated to providing you with important and useful information regarding the payroll issues and processes of the university. We hope you will find this website helpful. Contact the Director of Payroll and Tax Compliance with any comments or suggestions to help us improve our service to you.

Location: University Services Center, 1st floor, Room 122
Phone Number: (361) 825-5752
Fax: (361) 825-2884

Mission Statement:
Payroll Department will provide accurate and timely information regarding the payroll functions of this university in a manner that is courteous and efficient.

Office Hours:
Monday - Friday: 8AM - 5PM
Saturday-Sunday: Closed

Reporting Fraud, Waste or Abuse:
Employees of the A&M System are required to report factual information regarding fraudulent, wasteful or abusive activities that may involve the System or any of its members. To report such activities, employees can call the A&M System Risk & Misconduct Hotline at 1-800-201-3850 or submit a report via the internet at the System’s Risk & Misconduct hotline. Employees can also call the State Auditor’s Office at 1-800-892-8348 or submit a report via the internet at http://sao.fraud.state.tx.us/
Payroll Office

Reference Material
- Direct Deposit Sign-Up
- Payroll Tip
- E-Keys
- Payroll Action
- Extended Pay Plan
- FY2013 Budgeting for Fringe Benefits Guideline
- Payless Payroll (Biweekly Payroll)
- Payless Payroll (Monthly & Supplemental Payrolls)
- Reimbursable Moving Expenses
- Time Trak User’s Manual
- Time Trak Tips
- W2 Paperless Sign-up
Payroll Office

Reference Material
- Direct Deposit Sign-Up
- EPA Carrier Tip
- Filing Payroll Action
- Fiscal Year Plan
- FY2019 Describing for Fringe Benefits Guideline
- Paperless Payroll (Biweekly Payroll)
- Paperless Payroll (Monthly & Supplemental Payrolls)
- Reimbursable Moving Expenses
- Time Traq User's Manual
- Time Traq Tips
- W2 Paperless Sign-up
Payroll Office

EPA Creator Tips

- Accounting Analysis
- Annual Term and Effective From and To Dates
- Changing Adding ADOCS
- Entire ADOCS Appointments
- Eliminating pins for Terminated Grant-Funded Employees
- Eliminating Vacant Pins
- GA Benefit Eligibility and EPA Document Processing
- GA EPA Document Processing for the New Year
- How to process EPA documents for Graduate Students and Adjuncts
- Importance of Vacating Pin
- No vacant pins available
- Object Codes for EPA Documents
- Preparing to create an EPA Document
- Rate Information Section Source Control and Pay Type
- Re-activating Pins in the New Fiscal Year
- Re-appointing Adjuncts and Graduate Students
- Rejected Documents
- Searching Requirements before Creating EPA Documents
- Source Funding Change
- Source Funding Change or Change in Term
- Summer Teaching Appointments
- Terminating an Employee or Vacating a Pin
Off To The Web We Go
How do I sign up for direct deposit?

I’m doing an EPA and it’s asking for an accounting analysis code. Where do I find that?

Why is it important to vacate a PIN?

When will I get my first paycheck if I have a Fall appointment?

How many hours is a student allowed to work?
Is a student exempt from paying taxes?

When is the next biweekly pay date?

When hours need to be reported in TimeTraq for a previous pay, what do you do?

Which TimeTraq role assigns the manager role in TimeTraq?

Is there a report that will list biweekly employees that do not have a manager assigned?
Payroll Team
Payroll Team

EPA Trainer and Guru

Processes Correction Payrolls and Court Orders

Rachel Flores
P/R Manager
Payroll Team

Monthly and Supplemental Payroll “Go-To” Person

Monthly EPA Documents
Monthly BVD’s
Supplemental Pay Forms

Maria Alaffa
P/R Spec. II
Thank You!